CENTRAL OFFICE

110 West "C" Street, Suite 1100 San Diego, CA 92101 619-446-2900 619-446-2955 FAX

EAST COUNTY BRANCH

250 East Main Street, 8th Floor El Cajon, CA 92020 619-441-4890 Fax: 619-441-4846

SOUTH BAY BRANCH

765 Third Avenue, Suite 305 Chula Vista, CA 91910 619-498-2085 Fax: 619-498-2084



County of San Diego

OFFICE OF THE ALTERNATE PUBLIC

ANGELA A. BARTOSIK
CHIEF DEPUTY, ALTERNATE PUBLIC DEFENDER

NORTH COUNTY BRANCH

400 S. Melrose Drive, Suite 200 Vista, CA 92028 760-945-4000 Fax: 760-726-1308

DELINQUENCY SECTION

8525 Gibbs Drive, Suite 105 San Diego, CA 92123 858-974-5757 Fax: 858-974-5858

Volunteer position description: Investigative Intern

Investigative Interns are accepted as volunteers while enrolled in college-level coursework in Criminal Justice, Sociology, Psychology or a related field. APD's volunteer program provides exposure to adult and juvenile criminal cases, as well as providing practical investigation experience.

Typical activities of an Investigative Intern:

- 1. Assist attorneys and investigators with case organization and research.
- 2. Work with investigative staff in conducting court record checks, serving subpoenas and subpoena duces tecum, obtaining school, medical or other client records.
- 3. Assist in preparation of demonstrative evidence for presentation in court and court runs.
- 4. May accompany investigators on field interviews and attend court hearings.

<u>Training</u>: All new volunteers undergo extensive training, as well as receive on-going mentoring from staff investigators and attorneys.

<u>Commitment</u>: A minimum commitment of 12 hours per week, for a period of four months is required.

<u>Locations</u>: Downtown central office (Adult Criminal) with branch offices in South Bay, El Cajon, Vista and Juvenile Delinquency office in Kearny Mesa.

<u>Requirements</u>: California driver's license, proof of current auto insurance, background check, completion of basic medical screening.

For more information, contact Chief Investigator Sandra Huff or Investigator Pascual Benitez at (619) 446-2900.